

# SNOWSPORT ENGLAND

## Race Organisation Technical Panel

MR Piet Van Kempen  
46 Bushmead Road  
St Neots, Cambs PE19 8GR



10<sup>th</sup> February 2012

## Race Officials Courses Update

**Calcs Course:-** 4<sup>th</sup> March will be going ahead as publicised

**Race Secretary Course :-** 4<sup>th</sup> March Loughborough has been cancelled due to lack of demand.

**Level 2 Course :-** 3<sup>rd</sup>/4<sup>th</sup> March has also been cancelled

However PPS/Manchester will be holding a Level 2 Course over the weekend of 24<sup>th</sup>/25<sup>th</sup> March

Should you require more information or wish to attend please contact  
Piet van Kempen at [vankempen@tesco.net](mailto:vankempen@tesco.net)

**Level 1 Course:-** PPS/Manchester are also holding a Level 1 course on Saturday 25<sup>th</sup> February.

Should you require more information or wish to attend please contact  
Piet van Kempen at [vankempen@tesco.net](mailto:vankempen@tesco.net)

Details of PPS/Manchester Level 1 and Level 2 courses to follow.



## Race Officials Courses 2012

Course Details	Date of Course	Duration of Course	Venue	Cost	
				SSE Members	SSE Non Members
Level 2 Race Official	Sat 3 <sup>rd</sup> & Sun 4 <sup>th</sup> March 2012	2 Days	SportPark Loughborough	£25.00	£40.00
Race Secretary Course	Sunday 4 <sup>th</sup> March 2012	1 Day	SportPark Loughborough	£15.00	£30.00
Calculations Course	Sunday 4 <sup>th</sup> March	1 Day	SportPark Loughborough	£15.00	£30.00

\*Please note courses can be subject to cancellation 7-14 days prior.

Refreshments will be available during the day and a buffet lunch will be provided. If you have any special dietary requirements, please note it on your application form.

Overnight accommodation can be booked at The Link Hotel (opposite SportPark) [www.linkhotelloughborough.co.uk/](http://www.linkhotelloughborough.co.uk/)

Junction 23 M1 New Ashby Road, Loughborough, Leicestershire LE11 4EX  
01509 211 800

Alternatively, there are a selection of rooms available at [www.laterooms.com](http://www.laterooms.com).

Further details and confirmation of places will be sent once your application and payment has been received.

### **Level 2 Training includes:**

- Understanding Courses
- Role of Chief Gate Judge
- Role of Chief of Race
- Roles of referees. (Referee: Start Ref; Finish Ref)
- Role of Race Secretary overview (Covered in detail in Race Secretary Course.)
- Role of the Jury
- Course inspection

### **Race Secretary Training includes:**

- Pre- Race organisation: when to start, what to do etc
- Paperwork: All necessary paperwork for running a race, invitations & bulletins,
- Online entries and adding postal entries to the online system
- Race day: What to expect and what is expected of you
- Post- Race: What you need to do after everyone else has finished!

### **Cals Training includes:**

### Pre race set up

- Setting up Ski Pro to the correct configuration for the various race formats used by SSE
- Entering logo's etc into Ski Pro for the results
- Entering competitors: Doing the draw; Producing start lists etc.

### On the Day

- Adding competitors on the day
- Dealing with DNS's
- Using Ski Pro with time of day timing (where the timer device enters each competitor's time) or manually inputting times from older timing systems during the race.
- Entering DNF's and DSQ's from the protocol.
- Producing 2<sup>nd</sup>/3<sup>rd</sup> run Start lists
- How to calculate a backup time and then inputting it into Skipro.

### Results

- Producing results in the format required for SSE races. The results format required by the TD
- Sending results for publication onto Britski. Producing results for Prize Giving



**Race Officials Course Application Form**

Please tick Course required;

Race Secretary Course	Calcs Course	Level 2 Course

Full Name.....

Address.....

.....

SSE Registration Number.....

Club/Organisation.....

Home Phone number.....

Mobile Phone number.....

Email address.....

Any Special Dietary Requirements.....

Please post form with cheque with full payment made payable to: **Snowsport England**

To:

Mr Piet Van Kempen

46 Bushmead Road, Eaton Socon, St Neots, Cambs

PE19 8GR