



London & South – East Regional Snowsports Association

MINUTES OF MEETING

16th April 2007 at Bromley Ski Centre

PRESENT:

| | |
|----------------------------------|-------------------------|
| Sandy Telling (Chairman) | John Curtis (Treasurer) |
| Gwenderlyne Southall (Secretary) | Steve Moss |
| Alan Sandell | Sally Woods |
| Shirley Telling | Bridget Owen |
| Keith Evans | Dave Askew |
| Nigel Brain | Kathryn Harris |
| Andy Proudlove | Steve Luck |
| Jonathan Walters | |

1. **APOLOGIES FOR ABSENCE** received from:
Ann Bushnell, Iain Ballantyne & Gregg Bell

2. **APPROVAL OF MINUTES 11th October 2006**
Minutes were agreed as being a true record of the meeting, and were approved by those present.

**MATTERS ARISING FROM MINUTES 11th October 2006 & AGM
11th October 2006**

6. Review of summer races – communicating disqualifications to hut – the race committee have decided that to overcome this problem gate judges will record any disqualifications on paper and then feed info back to those in the hut.

10. BARA is to be invoiced for associate membership for 2007 and the use of equipment over the latter part of the winter season. **Action JC**

AGM

Lloyd Papantoniou has been contacted re: His offer to stand as Athlete's Representative and will talk to Marc Telling at this week's L&SERSA race to find out what is involved.

AOB – JC has now increased L&SERSA's insurance by £2,000

3. FINANCIAL UPDATE

A healthy balance in the bank in readiness for the summer season.
See [Appendix 1](#) for financial summary. (Full details are available on request).

4. REGIONAL RACE UPDATE

Everything is now booked and progressing nicely. We are looking for an alternative First Aider (appointed person) as Welwyn charge £80.00. *Post meeting note:* 2 first Aiders from St Johns cost £103.

Action: SW

Johnny Allingham will be the First Aider for Bromley's L&SERSA. A First Aider is still needed for Bromley's Club National.

Action: SL

L&SERSA clothing will be available on Sunday between 10.30am – 3.30pm. Mrs Evans and Askew have offered to assist. Commentators for Sunday are John Curtis and Joan Llewellyn.

There have been a record number of people pre-booking all five races this year. *Post meeting note:* Numbers: 83 racers prepaid for all races – 10 racers booked all 5 but paying at each race.

There has been an amendment to the website and registration documents regarding officials stating that:

*“Assistance in the form of Race Officials is essential to ensure that the L&SERSA races run smoothly. On the standard entry form individual competitors are asked to indicate if they can officiate – and we would appreciate it if people could continue to do this. However, in future if we do not receive adequate volunteers via the entry forms **any Club** who has at least 5 racers competing on any one of the races will be expected to **provide two volunteers**. Clubs will be contact either prior to the race or if necessary on the actual day. Your cooperation with this new scheme would be greatly appreciated.”*

Bridget circulated a sample of the Child Protection Self-Declaration form. She indicated that the guidelines provided by the Governing body are that “all officials at races should now be completing a form to cover them for the race series.”

Post meeting note: this was successfully carried out at the Bromley L&SERSA.

5. INTER-REGIONAL EVENT

Date of event has been set at 26th May 2007 at Rossendale the day after the Rossendale Club National. Sally and Shirley have sent letters to all those racers whose seed points are 150, or below, inviting them to join the L&SERSA Squad, from which 2 or 3 teams will be selected to represent the region in the SSE Inter-regional event.

To date they have had only 11 responses and are currently chasing as the original deadline is only 2 days away. Whilst ideally we would like 3 teams this will depend on the number of responses. *Post meeting note:* We currently have sufficient for 2 teams with some reserves – it is likely that we will in fact have sufficient for the originally planned 3 teams.

Action:SB

6. REGIONAL SQUAD

Sally Bartlett wasn't present at the meeting so was unable to give an update. However, the squad will be selected from those that the original Inter-Regional letters were sent to.

Discretion of coaches to be used for those racers who were Minis last year and therefore were excluded from seed points and who are now racing in CH1.

Sally and Shirley to give the list of those meeting the qualifying criteria to Sally Bartlett so that she can have the final say on selection.

Bartlett's are offering members of the Regional Squad a 20% discount on Skis/bindings and 10% on all other race equipment.

7. DATA PROTECTION

Draft documents for an opt-in scheme were circulated to members prior to the meeting – it was requested that Committee Members take the time to look through these and give appropriate feedback in the near future. **Action: ALL**

As an interim measure our sponsors' details have been added to the disclaimer/consent form where individuals can opt-in to having their details passed to the named sponsors. This is an amended form and many of the entries were received prior to this amendment. However, Sally Woods advised that there was minimal take up from those that had returned the new forms. This version will now be added to the back of the commentators slips so that each racer will have the opportunity to opt-in.

Post meeting note: Bridget has advised that whilst under the Freedom of Information Act we are not a Public Body and therefore not required to give people access to the information we hold on them she considers it good practice which is a view shared by both Gwenderlyne and Sandy. **Other comments/views would be appreciated.**

8. SOUTHERN REGION RACES

Keith Evans advised that the Southern Region will in fact have five races and will, like L&SERSA, use 3 of their races to calculate the series points.

John Bell has offered his services to re-do the website and run the races – fees are being discussed. Darren Schimdt has now resigned as secretary.

Plans for regionalisation are ongoing and will be decided at the end of the season as previously indicated.

9. TRI-REGIONAL UPDATE

The date for the Tri-Regional race has been set for 6th October 2007. This year each region will enter the same number of teams i.e. 8 teams of 5 racers. Within the main Tri-Regional Competition the third and fourth team of each league will go through to a separate Knockout Competition for which there will be a separate trophy. The trophies for the each competition are to be as follows:

ERSA will provide the trophy for the overall winners of the Tri-Regional Race, whilst L&SERSA provide the trophy for the Plate Competition and SERSA provides all other medals.

L&SERSA teams to be decided using L&SERSA points and will be overseen by Sally Woods and checked by Sally Bartlett before finalizing.

SRSA are booking the slope etc.

Action: KE

It was suggested the L&SERSA should provide their teams with T Shirts – discussion took place over whether these should be free of charge or subsidized. It was also suggested that these should be different from the L&SERSA T-shirts and produced specially for the event. The cost of producing these will be looked into – they must be in a different colour to those used by SRSA and ERSA. Once estimates received we can discuss whether or not these will be sold or provided free of charge.

Action: SW

10. **BURSARIES**

Discussion on the limitations and rigidity of the current criteria was discussed and it was agreed by all present that these should be used as guidelines and that the ultimate decision should be that of the executive committee. New draft documents to be drawn up and circulated for approval prior to being agreed and made available on our website.

Action: ST/GS

11. **CHILD WELFARE**

Following the guidelines given by SSE all L&SERSA committee members should complete a Child Protection Self Declaration Form (the same as those to be completed by race officials/ volunteers). These forms should then be returned to Bridget Owen.

Post Meeting note: These forms were circulated after the meeting via email.

Action: ALL

In addition to this **all Committee Members** should familiarise themselves with SSE Child Protection Policy and take the web-based course. The Policy can be accessed on line http://www.snowsportengland.org.uk/child_protection-227.html then click on Child Protection Policy. Once familiarized with the Policy Committee Members should complete the web-based course – which takes about 10 minutes. The link for this is <https://www.freestyleweb.co.uk/ssechildprotection/index.asp> You are able to print out a certificate which you should keep for future reference.

Action: ALL

These are the MINIMUM requirements for L&SERSA Committee members.

Note:

Club Committee Members, Instructors, Registered Officials, Child Welfare Officers, etc will all need CRB checks and some of these will need to undergo training and/or the web-based course. Bridget urges anyone who is unsure or who needs further details to contact her (owenbridget444@hotmail.com) or look at the "Minimum training and awareness standards" on SSE website http://www.snowsportengland.org.uk/child_protection-227.html

In addition to asking all officials/race volunteers to complete the self-declaration forms we should also appoint a Child Welfare Officer and an Events Welfare Officer for all L&SERSA race events. This should be carried forward and discussed at the next meeting.

Action: GS

Post meeting note: Further investigation by Bridget has highlighted that the Events Welfare Officer is the person who is responsible for the safety of everyone at the event - she presumes this is already the responsibility of the Chief of Race or TD? If this is the case we just need to appoint a CWO for each event.

Action: KE/BO

Finally we should make sure that there are opt-out letters available at race days for racers who do NOT wish for their photographs to be taken.

Action: SW

12 **A.O.B.**

Jonathan Walters will be shadowing Alan Sandell as Assistant Chief of Calcs during this year's L&SERSA series.

KIA – Will be at the Bromley Club National with some demo vehicles gauging peoples' interest. They will also present the medals. They are sponsors of the Bromley race and hopefully discussions with them about supporting our regional events will take place.

Alan Sandell – reported that L&SERSA's laptop is temperamental and that we should factor in having to replace it soon. It was agreed by all present that this was a vital piece of equipment and as such quotes should be obtained asap.

Action: AS

Post meeting note: Quotes were obtained and circulated for committee members to comment on resulting in a new laptop being purchased.

Alan Sandell – has requested that everyone use their contacts to find someone who is able and willing to help out with the 'traffic light systems'. He now feels he has taken this as far as he can and that it needs someone who can devote more time to resolving the problems.

Action: ALL

We are again running our SuperStars Fitness Competitions which will be coordinated and run by Dave Askew. The aim of this is to promote general fitness within the skiing community. Points systems and protocol is based on Snowsport GB Fitness Tests. Sponsors for this event are: Armajaro, Bodyfactor, Snow+Rock. Planned activities:

Schedule for series:

Bromley – Crunchies (reps)

Aldershot – Pull-Ups (reps)

Brentwood Park – TBA

Welwyn Garden City – 5 Jumps (distance)

Bromley – Box Jumps (reps)

Bartlett's have offered to fund the end of the series prize.

In view of Dave's new role Royd Southall will now take over as Equipment Officer. He will initially be assisted by both Dave and Keith until he is familiar with the set up. It is important that others are involved in the equipment positioning on the day since it is not a one-man job.

Freestyle: It was agreed that there will be a freestyle event during the first L&SERSA Regional race. This will be between the slalom and dual slalom events. Kathryn Harris (Bromley freestyle Coach) will be coordinator and commentate during this event. There will be a poster to promote this demonstration. **Action: SW/KH**

Kathryn is keen to organise a regional freestyle squad and some appropriate competitions/event. Kathryn will put together a draft document highlighting relevant criteria etc and will bring it back to our next meeting. **Action: KH**

Meeting Closed at 9.45pm

Many thanks to Bromley Ski Centre for allowing us to use their facilities and to Sally Woods for arranging the provision of refreshments