



London & SouthEast Regional Snowsports Association

MINUTES OF COMMITTEE MEETING

Held at 7 pm on 3rd March 2010 at Bromley Ski Centre

1. Present:

Sandy Telling (Chairman)	Nigel Brian	John Curtis
Keith Evans	Jules Golbey	Kathryn Harris
Trevor Harris	John Lewington	Tim Owens
Andy Proudlove	Alan Sandell	Ray Sieber
Sue Vale	Sally Woods	

2. Apologies for absence received from:

Vince Chan	Emily Evans	Lynda Hickey
Dafina Keys	Gwenderlyne Southall	Mark Telling

3. Approval of Minutes 25th November 2009

There were two corrections to the minutes.

- Present: TH did not attend the meeting so should be removed
6. Schools: TH to be appointed to South due to his contacts with schools. – TH is able to assist in the North Kent area but was not appointed to role.

Once these changes were made the committee approved the minutes.

Matters Arising from Minutes

JG had not heard from VP regarding funding for Adaptive Skiing. **Action: ST to chase**

4. Freestyle Update

Freestyle have created some links with SRSA region and Darren Schmidt. KH has helped coach at Bracknell SRSA training session run by Paul Webb. Comps/GROM camps, with prizes, have been organised over the summer (posters given out to put up at slopes). Dates are 8/5 Bracknell; 22/5 Chatham and 12/6 Warmwell.

Membership renewals are being requested and it was hoped to get more than last years 20. Squad selection was planned in parallel with SRSA. KH has updated the Squad Selection policy. Skier X had been considered but limited by facilities – SSE interested in a Skier X event. ST to speak with Paul and Mark who ran an event in 2008 and approach SSE for funding.

Action: ST approach Mark, Paul and SSE re Skier X event/funding

5. Regional Coaches Conference

AP has sent emails regarding event and has received approx 12 positive responses. Date was proposed as 25th April and venue to be confirmed; AP currently looking at venues other than ski slopes as it was felt there would be interruptions at slopes as skiing at same time; Bracknell has separate rooms – **Action: SW speak to Clive** see what is available. ST will attend. **Action: AP to send email to those invited** again stating venue/date in case others now can attend and include other names given to invite.

Action: RS inform JH; ST speak to James;

Action: ST approach Tim Fawke, Mike Barker and Kelly Sage re attending and TF re funding. (Update: doubtful either Tim or Mike can make conference)

Action: AS to put notice on website.

Action: AP email ST list of those likely to attend.

6. Financial Update

Transferred money around between accounts. Bursary fund is a small amount in debt – agreed this to be written off. Agreed not to have a separate bursary account but to show any funds available as a virtual account.

7. Summer Race Series

Race format has reverted to 2008 series – no Head to Head.

£1,000 sponsorship secured from Aosta Valley Tourist Board thanks to James Gambriel – this will pay for slope hire at first race and 2 overall trophies; SW will organise once she knows whether one off or perpetual. Bartlett sponsorship to continue for other races.

RS is hopeful Traffic Lights will work for first race. Previously thought that race series would lose money this year but with Aosta Valley sponsorship this was unlikely; cost of race entry reduced to hopefully attract more racers, possibly from other regions. Two pole courses to continue as this was helpful to novice/younger racers.

Action: ST contact Aosta re whether perpetual trophies (*Update: Summer race trophies are to be presented to athletes to keep*)

TO to offer clothing at first race, basic logo and sponsor and then variety of transfer options - commission to be agreed. TO will also provide this at RAKs race. Use and design of logos should be checked with the appropriate sponsors.

Action: ST to contact Snow and Rock to confirm use of logo

RS asked whether anyone was aware of the British Schools Indoor Championship event at Manchester which was same weekend at LSERSA first race. No one was.

Action: RS to obtain contact details.

Concerns about the run off at Bowles slope was discussed but JC and KE had visited it and were happy with slope.

Concerns were raised about the matting at Bromley Slope and whether fit to currently hold a race. **Action: KE to look at matting at next training session.**

8. Superstar Fitness

Snow and Rock were main sponsors again this year; providing prizes for M and F and overall vouchers at end of season. Other sponsors were Body Factor, Armajaro Securities and Sage Physiotherapy. It was agreed that more promotion was required prior to/and at races. AP asked whether any Stats were held on what activities are done and how competitors perform on them. The activities follow the Snowsport GB standard tests.

Action: ST speak with Snow and Rock regarding posters of Fitness and Races in their shops with links to our website.

Action: KE speak to DA whether interested in running Superstar Fitness again this year.

9. Changes to Policies

It was agreed to have a standard for policy documents – same font, size, heading and naming. Documents reviewed were:

- a) Mission statement – small typo errors to be corrected – website.
- b) Associate Member – change dates, small typos – website.
- c) Benefits of Membership – small typos, Travel Plan Ski Holidays to be removed. Thompson changed to Tui Thompson. Sponsors to be confirmed. Annual BBQ/buffet *at end of* summer season to be changed to *during*. – website.
- d) Race Format for 2010 Series – Head to heads already removed so no changes required – website.
- e) Data Protection Policy– there were two similar documents, changes confirmed. Not on website but should be sentence stating that if anyone requires Data Protection information they should contact the committee.
- f) Guide to Data Protection – Remove section on Data Controller – not on website.
- g) Data Protection Subject Access Request – no changes – not on website.
- h) Award Schemes – did not have updated copies – these are on website.
- i) LSERSA Coaching/Officials Bursary Form – change Secretary details – not on website.
- j) Equipment Insurance – JC to provide SV with updated list to include traffic lights – not on website
- k) Freestyle Squad Selection – KH has updated this and will send SV electronic copy – website
- l) Regional Alpine Squad Selection – typos corrected, change St email – website.
- m) CP – Parental Participation – website
- n) CP – Minimum training and awareness – website

- o) CP – Safe Events – not on website
- p) CP – List of posts which require CRB checks – ST to check for later version as document finishes abruptly and send to SV – not on website
- q) Equity Policy – Draft policy – committee to review and agree.
- r) Risk Assessment Form. TH volunteered to rewrite this document as current does not follow correct guidelines (hazard/risk/damage)

Action: SV to standardise policy document; ask SW re Captains Cabin sponsorship of schools race.

Action: ST to confirm to SV sponsors still current.

Action: NB contact Captain's Cabin Sevenoaks regarding sponsorship, new managers

Action: JC send SV new equipment insurance list

Action: ST send SV updated version of List of Posts requiring CRB checks

Action: TH redesign Risk Assessment

10. Development Plan Update

To be carried forward due to absences of sub committee. It was a 4 year plan to mirror SSEs 4 year plan of investment. DK has created a time line, ST has made comments and passed back for review. GS to update and send to committee for their comments.

TH has made changes to the DVD. Guide to Alpine Skiing document in progress. Need to secure sponsors to reduce costs (£800 for 1000 copies). Aimed at non racers – e.g. schools to raise the profile and get more children interested in skiing/racing.

TH said most people/schools and potential sponsors were ignorant that dry slope racing was a sport. SSE previously created a Teachers Guide to Snow Sports which was a useful guide. ST felt there was no reason this could not be maintained within the region if it was useful.

Action: TH to send DVD copies to members who requested it (AP, JL)

Action: GS send timeline to committee

11. A.O.B.

- a) Dan Curtis is running training camps over Easter and Whitsun – details to go on website
- b) NB has approached LA Fitness for sponsorship to tie in with freestyle squad selection but could extend to Alpine too - ½ price membership if in squad – LA Fitness appear interested to pursue.
- c) NB met with Surefoot who preferred the larger target audience of racing rather than freestyle and they were happy to continue attending races and support freestyle when they can. In 2009 they provided £1,200 in prizes. Some slopes were not happy with them attending due to loss of business from on site shop.

Action: SV to obtain details of Surefoot and pass to ST

- d) NB had recently been on the radio. This went well and the station may be interested in doing a focus programme.

Action: DK to collate radio and press contact details, SV to help and obtain any from committee.

Action: NB to maintain contact with Emma and inform them of Race Series.

- e) First LSERSA Race on 8 May Welwyn - Ed Drake and Molly King, previous GB racer, to attend. Graham/Caroline organising BBQ. Sponsors logos to be sourced for display – NB suggested sponsorship board used by freestyle and ST asked about use of freestyle podium.
- f) Wycombe Slope. Meeting on 16th March to discuss future of slope – Vickie Pullen attending.
- g) Facilities – 10 slopes selected by SSE for working with – none in LSERSA region. Colin Porter putting document together highlighting facilities in our region, letter been sent to some clubs asking for feedback on facilities.

Meeting concluded at approx 10.00pm

**Thank you to Bromley Ski Centre for allowing us to use their facilities
and to Mags for the catering**