



# London & South East Regional Snowsports Association

## CONSTITUTION

### 1. NAME AND AREA COVERED

The Association shall be called the "London and South East Regional Snowsports Association" and shall draw members from Greater London, Kent, Surrey and Sussex. Membership of the Association shall also be open to organisations and individuals outside these counties, at the discretion of the Executive Committee.

### 2. STATUS

The Association shall be an autonomous body which shall also be the regional body of Snowsport England (The English Ski Council Ltd).

### 3. OBJECTS

- (a) To encourage and promote all types of snowsports, including those on artificial surfaces, at all levels, as determined by the members.
- (b) To participate in the formulation of English Ski Council policy and to ensure its implementation in the region.
- (c) To act as a forum for constituent members, and to assist members in furtherance of their legitimate objectives.
- (d) To represent the interests of snowsports in the region to all appropriate authorities.

### 4. FULL MEMBERSHIP

Full membership shall be open to the following organisations:

- (a) Constituted ski clubs.
- (b) Schools and youth groups with a commitment to snowsports.
- (c) Other educational organisations, national, regional, voluntary and statutory organisations and similar bodies having an interest in snowsports.
- (d) Commercial organisations having an interest in snowsports.

### 5. ASSOCIATE MEMBERSHIP

Associate membership shall be open to the following organisations and individuals:

- (a) Organisations which do not qualify for full membership.
- (b) Individual members of Snowsport England (The English Ski Council).
- (c) Other individuals with a commitment to snowsports.

## 6. SUBSCRIPTIONS

Full and associate members shall pay annual subscriptions. The amount payable and the date and means of payment shall be decided by the Executive Committee, having regard to current English Ski Council policies.

## 7. CESSATION OF MEMBERSHIP

Membership shall cease:

- (a) If subscriptions have not been paid three months after the date on which they were due.
- (b) If a members conduct is considered by the Executive Committee to be prejudicial to the interests of the Association.

## 8. GENERAL MEETING

- (a) An Annual General Meeting shall be held in November each year.
- (b) An Extraordinary General Meeting may be called by the Executive Committee or at the written request of at least three full members of the Association.
- (c) All members are entitled to attend a General Meeting and all members must receive at least 21 days' notice of the meeting.
- (d) Written notice of all proposals to be put to a General Meeting must be received by the Secretary 14 days before the meeting and an Agenda shall be circulated to all members not less than 7 days before the meeting.
- (e) Written notice of all nominations for officers and members of the Executive Committee must be received 15 days before the Annual General Meeting and all nominations shall be listed on the Agenda.
- (f) Each full member organisation shall be entitled to one vote at General Meetings; associate members shall not be entitled to vote. The chairman shall be entitled to an additional casting vote in the event of an equality of votes. Full members unable to attend may instruct the Chairman in writing to vote on their behalf.
- (g) All issues at a General Meeting, with the exception of alterations to the Constitution, shall be decided by a simple majority of votes cast. Alterations to the Constitution shall be made in accordance with Paragraph 12.

## 9. OFFICERS

- (a) The officers of the Association shall be honorary and shall be elected or re-elected at each Annual general Meeting or adjournment thereof.
- (b) The elected officers shall consist of:

Chairman of the Executive Committee

Vice Chairman

Secretary

Treasurer

Chairman of Race Committee

Race Secretary

SSE Council Representatives (2)

Coaching Co-ordinator (who shall also be Chairman of any coaching panel or coaching sub-committee)

- (c) Officers responsible for specialist representation as time to time required by the Association, e.g. Schools, Nordic, Freestyle, Grass Skiing, Fund Raising, Sponsorship.

## 10. EXECUTIVE COMMITTEE

- (a) The affairs of the Association shall be conducted by an Executive Committee consisting of the officers of the Association and up to four additional voting members.
- (b) The quorum for an Executive Committee meeting shall be five members, at least two of whom shall be officers.
- (c) All issues at Executive Committee meetings shall be decided by the vote of a simple majority of officers and voting members of the committee present. The Chairman shall be entitled to an additional casting vote, in the event of an equality of votes.
- (d) The Executive Committee may constitute sub-committees as it considers necessary. Such sub-committees shall have an advisory role and their decisions shall be subject to ratification by the Executive Committee.
- (e) The Executive Committee may co-opt additional non-voting members to itself or its sub-committees.
- (f) The Executive Committee may take any action it considers appropriate within the framework of the Constitution, subject to the safeguard that a General Meeting may be called at any time in accordance with Paragraph 8b to ratify any decision of the Executive Committee.

## 11. FINANCE

- (a) The financial year of the Association shall run from 1<sup>st</sup> November to 31<sup>st</sup> October. At the end of every financial year the accounts of the Association shall be drawn up and submitted to the Annual General Meeting after audit by an independent person, appointed by the Executive Committee or checking by SnowSport England.
- (b) The funds of the Association shall be held in a London clearing Bank or an English Building Society.
- (c) All cheques written against the Association's General funds shall be signed by any two of the following officers: Chairman, Secretary or Treasurer. All withdrawals from the Associations Race account funds shall be signed by any two of the following officers: Chair of Race Committee, Treasurer, Race Manager or Race Secretary. All payments made shall be in accordance with policies agreed by the Executive Committee.
- (d) In the event of the Association being dissolved or ceasing to function to the extent of failing to hold an Annual General Meeting in accordance with Paragraph 8b any remaining assets shall be transferred to Snowsport England (The English Ski Council Ltd) or a similar sporting organisation.

## 12. ALTERATIONS TO THE CONSTITUTION

Any proposed alterations or additions to the constitution may only be considered at an Annual General Meeting when notice of the proposals has been given in accordance with Paragraph 8d. Such proposals require a two-thirds majority of votes cast.